

Luxembourg Jobs Expertini®

Depository Officer, Luxembourg

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Company: Alter Domus

Location: Luxembourg

Category: business-and-financial-operations

Depository Officer, Luxembourg

Location:

Luxembourg, LU

We are Alter Domus. Our name means “The Other House” and we’re a world leading provider of integrated solutions for the alternative investment industry. We believe in being different. Here, you progress on merit, not who you know. You speak openly, whoever you’re speaking to. And it’s your freedom to decide which cutting-edge kind of finance professional you want to be. Join more than 4,100 fund administration, accounting, tax, loan administration and legal experts worldwide and take pride in being alternative.

Alter Domus clients include the world’s leading asset managers, lenders and asset owners.

We’re specialists who use the most innovative technologies to create unparalleled solutions for the private equity, real assets and debt capital markets sectors. This is where standout talent advances what’s possible in fund administration, corporate services, depository services, transfer pricing, domiciliation, management company services, loan administration, agency services, trade settlement and CLO manager services.

JOB DESCRIPTION:

Actively participating in the day to day operational depository work, ensuring compliance of Alternative Investment Funds with regulations, with a focus on the following depository duties:

Cash monitoring

Oversight

Safekeeping

Performing analysis and controls in order to mitigate the risk linked to depositary services.

Assisting in drafting answers to clients' requests for proposals.

Being the clients' contact point for both operational topics and the management of internal and external parties' relationships such as Asset Managers, Administrators, Auditors, etc.

YOUR PROFILE:

You hold a bachelor's degree preferably in Accounting, Finance or Economics or Law.

You show interest in the Financial Sector and specifically in the Private Equity and Real Estate Industry.

You have between 0 and 2 years of relevant experience.

You are fluent in English (Knowledge of French and/or German will be considered as an asset).

You have very good knowledge of MS Office.

You are organized, flexible and able to manage several tasks.

You are keen to work in a small structure and you combine a large autonomy with the necessary attention to detail.

You are dynamic and have excellent communication skills.

You possess team spirit, the capacity to build strong client relationships and take initiative to act without waiting for direction when appropriate.

#LI-HYBRID #LI-VP1

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